

These are the instructions for submitting your audio essay.

1. Write out your essay in response to the question(s) in the application.
2. Practice reading it so that it sounds natural and relaxed.
3. Time yourself to be sure you're not over the 5-minute window.
4. Record your essay using your chosen application or device (remember, most email accounts will not send a file that's larger than 20 MB; some restrict you to 15 MB)

**We suggest using an online audio recorder such as vocaroo (www.vocaroo.com) to record your audio essay. This app is free, does not require an account, and gives you the ability to email a link to your audio essay directly to us (see instructions below for emailing vocaroo link).*

5. Email your file or link to aimuniversity@outlook.com Use "2016 JOC Scholarship Essay" as the subject-line.

If you choose to use vocaroo to submit your audio essay, please adhere to the following:

1. After recording the file click the "email" option
2. In the "To:" box type in aimuniversity@outlook.com
3. In the "From:" box enter your email address
4. In the "note:" section type 2016 JOC Scholarship Essay
5. Complete the verification step, and "send".